



## **Council (CDC)**

**Tuesday, 9 January 2018 at 6.30 pm**

**Council Chamber, King George V House, King George V Road, Amersham**

### **A G E N D A**

Item

1 Evacuation Procedures

2 Presentation from the Citizens Advice

To receive a presentation from Jennifer Allott (Chiltern Citizens Advice Manager).

3 Apologies for Absence

4 Minutes (*Pages 5 - 10*)

To approve as a correct record and to sign the Minutes of the meeting of Council held on 14 November 2017.

5 Declarations of Interest

6 Announcements

To receive any announcements from:

- a) Chairman
- b) Cabinet Leader
- c) Head of Paid Service

*Chairman and Vice Chairman's Diary (Pages 11 - 12)*

- 7 To receive and consider reports and recommendations of Committees of the Council

There have been no recommendations of Committees of the Council since the last Council meeting held on 14 November 2017.

- 8 Cabinet Recommendations

There were no recommendations arising from the Cabinet meeting held on 12 December 2017.

- 9 Verbal Reports from the Leader, Cabinet Members or Chairman of a Committee

To receive and consider verbal update reports (if any) from the Members listed above, and to answer questions on any of those reports from any Member of the Council in accordance with Rule 9.1 of the Procedural Rules.

- 10 Questions with Notice (if any)

The Chairman of the Council; Cabinet Leader or a Cabinet Member; or Chairman of any Committee to receive a question on any matter in relation to which the Council has powers or duties or which affects the District. Questions must be given in writing to the proper officer 3 clear days before the meeting, or if it relates to urgent business by 4pm on the day of the meeting, in accordance with Rule 9.2 of the Council Procedure Rules.

- 11 Petitions (if any)

To receive petitions and/or deputations (if any) from members of the public including provisions allowing members to ask questions of clarification at the discretion of the Chairman and restrictions on deputations covering the same subject or by the same speakers.

- 12 Joint Arrangements and Outside Organisations (if any)

To receive reports about and receive questions and answers relating to any joint arrangements or external organisations.

- 13 Motions (if any)

Written notice of every motion, signed by at least 2 Members, must be delivered to the proper officer at least 7 clear days before the meeting

## 14 Changes to Appointments to Committees and Outside Bodies

Members are asked **to note** the following appointments made by the Chief Executive, under delegated authority, in accordance with the Constitution:

1. Councillor S Patel appointed to Planning Committee to fill the vacancy arising from Alan Hardie's resignation as a Councillor.
2. Councillor H Wallace appointed to Licensing Committee to fill the vacancy arising from Councillor E Culverhouse resigning from the Committee.
3. There is a vacancy on the Resources Overview Committee arising from Councillor H Wallace resigning from the Committee. If an appointment to fill this vacancy is made prior to the meeting a verbal update will be provided.

Full Council is asked **to agree** appointment of Councillor C Jones to Chiltern Open Air Museum to fill the vacancy arising from Alan Hardie's resignation as a Councillor.

## 15 Exclusion of the Public (if required)

**Note:** All reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.

**Date of next meeting – Wednesday, 28 February 2018**

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**CHILTERN DISTRICT COUNCIL****MINUTES** of the Meeting of the **CHILTERN DISTRICT COUNCIL (CDC)**held on **14 NOVEMBER 2017**

**PRESENT:** Councillor P N Shepherd - Chairman of the Council  
 G K Harris - Vice-Chairman of the Council

Councillors:	A K Bacon	Councillors:	S A Patel
	D J Bray		D W Phillips
	J A Burton		N M Rose
	J Cook		C J Rouse
	I A Darby		J J Rush
	M Flys		M W Shaw
	C J Ford		L M Smith
	J L Gladwin		M R Smith
	M J Harrold		M J Stannard
	C J Jackson		M W Titterington
	C M Jones		D M Varley
	P M Jones		N I Varley
	R J Jones		H M Wallace
	J E MacBean		E A Walsh
	P E C Martin		C J Wertheim
	V Martin		F S Wilson

**APOLOGIES FOR ABSENCE** were received from Councillors E A Culverhouse, A J Garth, M Harker, P J Hudson and D J Lacey

**46 TO RECEIVE A PRESENTATION FROM THE GROUP CHIEF EXECUTIVE OF COMMUNITY IMPACT BUCKS**

The Chairman welcomed Nick Phillips (Group Chief Executive of Community Impact Bucks) to the meeting. Community Impact Bucks is a unique organisation in Buckinghamshire dedicated to local charity support and improving people's lives. The presentation outlined what Community Impact Bucks does, the philosophy of putting the beneficiary first, current statistics and pressures faced as well as the way forward.

Following the presentation Members were invited to ask questions and during which the following key points were noted:

The two main factors behind the decline in volunteer numbers were said to be caring, with more people having to reduce volunteering hours to care for others and economics, with a large number having to work more hours which left less time to offer up as a volunteer.

In reference to staffing, Members were advised that Community Impact Bucks employed 12 full time staff and 78 expert volunteers. Volunteers included Business, HR and Legal consultants who although may only be able to offer up a limited number of days each year could were able to utilise their skills in a positive manner.

It was confirmed that Community Impact Bucks does not provide any funding to community groups / charities and were there to work with organisations to find funding and solutions. Amongst those to benefit from Community Impact Bucks work was the Chilterns MS Centre, Parkinson's UK Amersham and Chiltern Citizens Advice.

Community Impact Bucks were aware of the Chiltern and South Bucks Lottery and would continue to spread the word amongst organisations of the lottery for good causes which was free for groups to sign up to and could provide financial benefits for each.

In terms of the funding for Community Impact Bucks, 42% came collectively from the District and County Councils with the remaining funding coming from a range of projects which included community transport projects, setting up community hubs and neighbourhood planning. Community Impact Bucks were aware that the future would be challenging and their own income stream would be needed by 2020.

The Chairman then thanked Nick Phillips for attending the meeting and answering Members questions.

*Note: Councillors C Ford and H Wallace entered the meeting at 6.44 pm.*

## 47 MINUTES

The Minutes of the meeting of Council held on 17 October 2017 were approved as a correct record subject to the last sentence of Minute 27: (Leofwine Shield) reading as follows: *'Councillor L Smith received the award on behalf of the village, and after reflecting on the enormous amount of work that was involved with maintaining the various facilities in the village to a high standard, then thanked the officers of Chalfont St Peter Parish Council for all the hard work that had been involved.'*

**48 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**49 ANNOUNCEMENTS****(a) Chairman's Announcements**

A list of Engagements carried out by the Chairman and Vice-Chairman of the Council between 6 October 2017 and 8 November 2017 had been circulated.

The Chairman's quiz night was held on 27 October 2017 and was a success with over £2000 raised for charity. Thanks were paid to all who were involved in ensuring a great evening was had by all. Christmas cards were now on sale, with proceeds going to the Gateway, the Chairman's Charity.

Kully Tumber, Democratic and Electoral Services Manager, who will be leaving the Council in December 2017 was thanked for all her hard work and dedication and was wished well for the future.

**(b) Announcements from the Leader of the Cabinet**

The Leader of the Cabinet had no announcements to make.

**(c) Announcements from the Head of Paid Service**

The by-election for the Penn and Coleshill ward would be taking place on Thursday 16 November 2017. Polling Stations in the ward would be open from 7 a.m. to 10 p.m. with the count taking place on Friday 17 November 2017 from 10 a.m. at Chiltern District Council offices.

**50 REPORTS AND RECOMMENDATIONS OF COMMITTEES**

There had been no Committee recommendations to Council since the last meeting of the Council held on 17 October 2017.

**51 CABINET RECOMMENDATIONS**

There had not been a meeting of Cabinet since the last meeting of Council on 17 October 2017.

**52 VERBAL REPORTS FROM THE LEADER, CABINET MEMBERS OR CHAIRMAN OF A COMMITTEE****Councillor P Martin: Planning Management**

Peter Beckford had retired from his role as Head of Sustainable Development and Andrew Ashcroft was welcomed having been appointed to the role of Interim Head of Planning and Economic Development.

**Local Plan Update**

At the Joint Committee held on 7 November 2017 changes to the Local Plan timetable were noted and the revised Local Development Scheme was approved to tie in with these changes; an update was provided on the Preferred Green Belt options consultation and the staff bonus retention scheme was amended. A Bucks Planning Group meeting and a meeting of the Joint Planning Policy Member Reference Group were being held on Thursday 16 November 2017.

**Councillor L Walsh: Chiltern and South Bucks Lottery**

The first draw of the Chiltern and South Bucks Lottery would take place on 25 November 2017. A number of charitable groups had already signed up and Members were encouraged to spread the word of the lottery amongst community groups and charities.

**Community Awards**

Nominations were open for the Council's Community Awards 2018. Champions who do good work in the community could be nominated and there were several categories for groups to sign up. The nomination form could be found online at <http://www.chiltern.gov.uk/article/8535/Community-Awards-Online-Nomination-Form>.

**Councillor I Darby: LGA Peer Review**

The last review took place in November 2014 and due to the level of change that has occurred since then it had been recognised that now would be a beneficial time for peers to review the Councils' practices. Officers were putting a programme together and interviews would be held with the Leaders of both Councils, Chief Executive, Senior Management Team and a focus group of members. All members were invited to the focus group session which would take place at 4 p.m. on Tuesday 28 November 2017 in the Council Chamber at Chiltern District Council.



### **Councillor J Gladwin: HS2 in the community**

Councillor J Gladwin provided an update on progress being made by HS2 in the Community. Members were informed on a range of issues including contractors appointed; three schedule 17 applications having been received by Chiltern District Council; work planned to start on the haul road in Great Missenden in Summer 2018; the Chesham Road shaft was now planned to be an intervention shaft only; options for the movement of the spoil tunnel portal to Aylesbury Vale were being explored to avoid congestion along the A413; the Environment Agency had requested HS2 carry out further ground investigations around ground stability in Wendover; and negotiations continued over the lowering of the line.

The 2016 traffic survey had been updated with discussions having taken place around a possible roundabout on the A413 by Little Missenden for access to the vent shaft. Members were informed that HS2 were holding a public drop in session in the Council Chamber at Chiltern District Council on Friday 17 November 2017 from 2pm to 6pm.

### **53 APPOINTMENT OF MEMBERS TO THE INDEPENDENT MEMBERS ALLOWANCES PANEL**

Due to difficulties recruiting to the Council's Independent Members Allowances Panel, Council was asked to consider the recommendation detailed in the report on the Appointment of Members to the Independent Members Allowances Panel. Members noted that the next meeting of Council was in January 2018 which would leave minimal time for the Panel to form their recommendations for the next municipal year.

It was moved by Councillor I Darby, seconded by Councillor M Stannard and

### **RESOLVED –**

**That Authority to fill the current vacancies on the Independent Members Allowances Panel, as recommended by the Appointment of External Members Panel, be delegated to the Chief Executive, in consultation with the Head of Legal and Democratic Services.**

### **54 QUESTIONS WITH NOTICE (IF ANY)**

There were no questions.

### **55 PETITIONS (IF ANY)**

There were no petitions.

**56 JOINT ARRANGEMENTS AND OUTSIDE ORGANISATIONS (IF ANY)**

There were no reports.

**57 MOTIONS (IF ANY)**

No Motions had been received.

**The meeting ended at 7.17 pm**

## CHAIRMAN'S DIARY: 9 NOVEMBER 2017 – 27 DECEMBER 2017

- 11 November - Remembrance Service, Amersham on the Hill (attended by the Chairman)  
Remembrance Service, Chesham Bois (attended by the Vice Chairman)  
Remembrance Service, Little Chalfont (attended by Armed Forces Champion)
- 16 November - Young Enterprise Dragons Den Competition, Dr. Challoners Grammar School
- 24 November - Turning on the Christmas Lights, Amersham
- 1 December - Bucks & MK Sports Awards 2017, Waterside Theatre, Aylesbury
- 5 December - Civic Service, Amersham
- 9 December - Amersham Festival
- 13 December - Chesham Town Carol Service, St Marys Church, Chesham
- 16 December - Chiltern Chamber Dinner, Chartridge Golf Club
- 17 December - Baubles Know Best, Beacon School
- 18 December - Mayor & Mayoress of MK Christmas Carol Service, Milton Keynes
- 21 December - Joint Christmas Drinks with officers and Members at Capswood  
Joint Christmas Drinks with officers and Members at KGVH
- 25 December - Christmas lunch for the Elderly and Vulnerable, Chesham

